

EDUCATIONAL ADMINISTRATION (COMMUNITY COLLEGE LEADERSHIP CONCENTRATION), DOCTOR OF EDUCATION

Doctor of Education Degree Programs

The policies governing admission to the Doctor of Education (Ed.D.) degree program are as follows:

1. Student must apply for admission to the doctoral program through the Graduate School by completing an application and submitting all required documents (including GRE scores).
2. Completed applications are reviewed by the Doctoral Admissions Committee in the
3. major area and the names of applicants recommended for admission are submitted to the Graduate School.
4. Upon approval, the Dean of the Graduate School will notify applicants of the Committee's decision.

The **Department of Educational Administration and Foundations** offers a program concentration leading to the Doctor of Education Degree in Educational Administration in the areas of Educational Administration (K-12), Higher Education Administration and Community College Administration.

Educational Administration encompasses knowledge and skills from entities which either provide, regulate, or affect the formalized educational efforts of society. Thus, innovative, flexible approaches utilizing courses, seminars, field experiences, research projects, and other educational media are used to provide the technical, conceptual, and human skills required of educational leaders.

Under the direction of the student's doctoral advisory committee, course plans are developed to meet individual needs, backgrounds, and future goals of each student.

Field experience opportunities are available to help students relate academic and theoretical work to the issues and concerns of administrative practices.

General Requirements

In addition to meeting the requirements for the Doctor of Education Degree as set forth in this bulletin, students majoring in Educational Administration shall:

1. Submit to the Graduate School an application for admissions to the department on forms provided by the Graduate School.
2. Meet the requirements of the Department's Doctoral Screening Committee.
3. Organize, with the approval of the Department Chairperson, a doctoral committee for advisement. The chairperson shall be from the Department of Educational Administration and Foundations.

4. File an approved course plan with the doctoral advisor and the Graduate School Office.
5. Complete a doctoral internship approved by the student's committee (if required).

Specific Requirements

Specific requirements will be determined by the student's doctoral advisor consistent with the requirements of the Graduate School and of the Department.

Admission Requirements

The criteria for admission to the Doctor of Education degree program are:

Unconditional Admission—The applicant must submit a Graduate Record Examination (GRE) score (combined verbal and quantitative; writing score) that will be used in conjunction with the applicant's socioeconomic profile and the Masters grade point average to determine admission.

Non-negotiable Areas

In addition, the applicant must meet all of the following requirements:

1. Have an earned master's degree or its equivalent in a degree program with a grade point average of at least 3.25 ("B+") from an accredited institution of higher education.
2. Hold or earn, before completing the program, a teaching or administrative certificate, unless the area in which the individual specializes does not require certification.
3. Have a minimum of two (2) years of successful professional experience in teaching, administration, supervision, counseling or other career service, for example, personnel in business and industry, counselor, etc.
4. Submit recommendations from at least three persons including two (2) college faculty members in the applicant's most recent academic program and at least one (1) immediate supervisor of the applicant's professional work.
5. Demonstrate acceptable proficiency in the use of the English language based upon performance on a standardized English Proficiency Test. (Performance on the Verbal portion of the GRE may be considered as adequate by the Doctoral Admission Committee).
6. Have a personal interview with the department head and faculty in the area of the planned concentration.
7. Make a score of at least 79 on the TOEFL or IELTS (iBT) = 6.0 (if not from an English speaking country). The following are some factors that may be included in the socioeconomic profile used in the admission process.
 - a. Economic status of family when applicant attended elementary, secondary, and undergraduate school.
 - b. Applicant's status of first-generation to attend undergraduate school.
 - c. Applicant's status of first-generation to attend graduate or professional school.
 - d. Applicant is multilingual.
 - e. Applicant's employment while attending undergraduate school.
 - f. Applicant's role in helping rear other children in family.
 - g. Applicant's geographic residence in Texas at time of application.
 - h. Geographic region of applicant's high school.

- i. Applicant's demonstration of performance in community activities.
 - j. Applicant's demonstration of commitment to a particular field of study.
 - k. The presence or absence of role models with comparable graduate school training in the applicant's region of residence.
 - l. The applicant's performance during a personal interview.
8. Other criteria specified in H.B. 1641 will be considered.

Conditional Admission - The applicant must submit a Graduate Record Examination (GRE) score (combined verbal and quantitative) that will be used in conjunction with the applicant's socioeconomic profile and the Master's grade point average to determine admission to graduate programs. Failed to acquire at least a 3.5 on the Writing section of the GRE.

Additional Items Needed to be Considered

Writing Sample: Applicant will submit a handwritten writing sample that must be 300-600 words; and score 3.5 on the analytical writing section of the GRE. Interview: Applicant will be interviewed by members of the COE Admissions Committee. Oral Presentation: Applicant will be required to orally present a piece of work to the COE Admissions Committee.

Admission Requirements

The criteria for admission to the Doctor of Education degree program are:

Unconditional Admission—The applicant must submit a Graduate Record Examination (GRE) score (combined verbal and quantitative; writing score) that will be used in conjunction with the applicant's socioeconomic profile and the Masters grade point average to determine admission. The GRE examination cannot be older than 5 years.

Non-negotiable Areas

In addition, the applicant must meet all of the following requirements:

1. Have an earned master's degree or its equivalent in a degree program with a grade point average of at least 3.25 ("B+") from an accredited institution of higher education.
2. Hold or earn, before completing the program, a teaching or administrative certificate, unless the area in which the individual specializes does not require certification.
3. Have a minimum of two (2) years of successful professional experience in teaching, administration, supervision, counseling or other career service, for example, personnel in business and industry, counselor, etc.
4. Submit recommendations from at least three persons including two (2) college faculty members in the applicant's most recent academic program and at least one (1) immediate supervisor of the applicant's professional work.
5. Demonstrate acceptable proficiency in the use of the English language based upon performance on a standardized English Proficiency Test. (Performance on the Verbal portion of the GRE may be considered as adequate by the Doctoral Admission Committee).
6. Have a personal interview with the department head and faculty in the area of the planned concentration
7. Make a score of at least 79 on the TOEFL or IELTS (iBT) = 6.0 (if not from an English speaking country). The following are some factors that may be included in the socioeconomic profile used in the admission process.

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 - b. Applicant's status of first-generation to attend undergraduate school.
 - c. Applicant's status of first-generation to attend graduate or professional school.
 - d. Applicant is multilingual.
 - e. Applicant's employment while attending undergraduate school.
 - f. Applicant's role in helping rear other children in family.
 - g. Applicant's geographic residence in Texas at time of application.
 - h. Geographic region of applicant's high school.
 - i. Applicant's demonstration of performance in community activities.
 - j. Applicant's demonstration of commitment to a particular field of study.
 - k. The presence or absence of role models with comparable graduate school training in the applicant's region of residence.
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(All courses must be approved by the department)

Code	Title	Hours
Leveling Courses		
EDFD 633	Research	3
EPSY 831	Educ Statistics	3
Total Hours		6

(Leveling Courses (as determined by the departmental admissions committee).

Summary

Code	Title	Hours
Major Core Requirements (p. 2)		9
Foundation Core Requirements (p. 3)		18
Concentration (p.)		18
Electives (p. 3)		3
Internship (p. 3)		6
Dissertation (p. 3)		6
Total Hours		60

Major Core Requirements

Code	Title	Hours
Select nine (9) credits from the following:		9
EDAS 900	Ed Policy Development	
EDAS 955	Org & Admin Theory	

EDAS 998	Doc Colloq Ed Admin	
Total Hours		9

Foundation Core

Code	Title	Hours
EDFD 902/980	Theoretical Fdtns Of Ed	3
EDFD 903	Nature Methodology Ed Res	3
EDFD 905	Nature Meth Ed Res	3
EDFD 931	Ed Res Corr Stat Methods ¹	3
EDFD 932	Ed Res Sig Tests Stat Methods ¹	3
EDFD 997	Research Seminar ¹	3
Total Hours		18

Concentration

Code	Title	Hours
Select six courses (18) credits from the following:		18
EDHI 933	Intro To Study Of Higher Ed	
EDHI 937	Financing Of Higher Ed	
EDHI 939	Sem In Adm Of Higher Ed	
EDHI 942	Sem Goverance Of Higher Ed	
EDHI 944	Resour Allocatin In Higher Ed	
EDHI 945	Sem Current Prob In Higher Ed	
EDHI 948	Sem Planning And Mgmt High Ed	
EDHI 950	Higher Ed & The Law	
EDHI 970	Urban Higher Ed	
EDHI 971	Stu Affairs Admin High Ed	

Electives

Code	Title	Hours
Select one of the following:		3
"XXX"	XXX"	
EDFD 940	SPSS & Data Management	
EDAS 976	Advanced Concepts of Athletic Administration	
Total Hours		3

Internship

Code	Title	Hours
EDHI 968	Internship In Univ Admin	6
Total Hours		6

Dissertation

Code	Title	Hours
EDHI 999	Dissertation	6
Total Hours		6